

COVID-19: outbreak management plan

Silverdale Primary Academy



Approved by: L Nejrup

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Last reviewed on:

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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
 - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Headteacher will be responsible for seeking this advice, and will do so by telephoning the DfE helpline ([0800 046 8687](tel:08000468687)) or contacting Staffordshire Local Outbreak Team (C19LOC.education@staffordshire.gov.uk/ [01785 854004](tel:01785854004))

Based on this advice we will review our existing [Covid Risk Assessment](#).

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via letters sent home with pupils once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will:

- Introduce testing, including the use of an asymptomatic test site (ATS)
- Re-introduce bubbles, to reduce mixing between groups
- Re-introduce face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Implement a deep clean programme with a focus on contact points
- Considering if any lessons or activities that would normally be held indoors could take place outdoors
- Reviewing whether any events planned for the near future should take place or be postponed
- Consider whether to continue to admit visitors and any changes to visitor procedures that might be helpful, e.g. visiting out of hours.
- Reviewing the use of communal spaces and considering if separating group access might be helpful
- Recommunicate the risk assessment findings and control points to all staff
- Ensure education provision will continue for any children who are required to self-isolate

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our [Remote Learning FAQs for Parents](#). This document can be found on our school website.

- Remote education will primarily consist of access to online live lessons, following the usual timetable for the particular year group. Chromebooks can be sought from school where needed. Please see the document above whereby live teaching is not appropriate.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

- Food parcels can be collected from school or will be delivered where appropriate

5.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing Support.silverdale@silverdaleprimary.org.uk

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision